

Your Ref:  
Our Ref:

When telephoning please use  
(01642) 302360 to contact  
Stockton Licensing Unit

2nd December 2021

Dear Neal Bullock,

**Re: Licensing Act 2003**  
**Application for a Premises Licence**  
**The Onion Bistro, 24 Greenside, Ingleby Barwick**

I am in receipt of a completed copy of your application for a variation to the premise licence under the Licensing Act 2003 and as a designated 'Responsible Authority' I have considered the contents carefully.

I would like you to consider the below conditions to be included in your premise licence. These conditions are similar to those agreed with other bars of a similar size and opening times in the area which would be considered best practice and should be things the bar would be doing as a matter of course.

A "Challenge 25" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises are operating a "Challenge 25" policy.
Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age.
Training records signed by both the staff member and the Designated premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.
There will be a minimum of two notices displayed on the premises indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.
There must be a minimum of two notices displayed in the premise, with one being easily visible on the way out of the premise, asking customers to leave the premises quietly and respect the nearby residents
A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be

<p>correctly time and date stamped. The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed, whilst complying with Data Protection legislation.</p> <p>CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition. Cameras will encompass all ingress and egress to the premises, outside areas and all areas where the sale/supply of alcohol occurs.</p> <p>There will be a minimum of 31 days recording. The system will record for 24 hours a day.</p> <p>The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer. The Digital Recorder will have the facility to be password protected to prevent unauthorised access, tampering, or deletion of images.</p> <p>There will be at all times a member of staff who is trained in the use of the equipment and upon receipt of a request for footage from a governing body, such as Cleveland Police or any other Responsible Authority, be able to produce the footage within a reasonable time, e.g. 24 hours or less if urgently required for investigation of serious crime.</p>
<p>The Business will maintain a refusals book to record all instances where the sale of alcohol has been refused. This shall include the date and time of the attempted sale, together with a description of the incident. The Designated Premise Supervisor/Store Manager/Business Owner will check and sign each page and the refusals book will be made available to the Licensing Authority and/or Responsible Authorities upon request.</p>
<p>The Business will maintain an incident book to record all instances where the staff deal with people who have been unruly, drunk, abusive, and aggressive or have committed criminal acts or have had to call police for such incidents. This shall include the date and time of the incident, together with a description of the incident and whether the police were called/attended. The Designated Premise Supervisor/store Manager/Business Owner will check and sign each page and the incident book will be made available to the Licensing Authority and/or Responsible Authorities upon request.</p>
<p>Alcohol shall not be removed from the designated licensed area in open containers.</p>
<p>The premises shall only operate as a restaurant;</p> <ul style="list-style-type: none"> <li>• In which customers are shown to their table,</li> <li>• Where the supply of alcohol is to served food and is only available with the ordering of food</li> <li>• Which provide food in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non-disposable crockery</li> </ul> <p>Notwithstanding the above, alcohol may be supplied and consumed in the bar area (designated on the plan) by up to a maximum at any one time, of 5 persons without a table meal.</p>
<p>Children under the age of 18 years shall be accompanied by a responsible parent/guardian. No children will be allowed to remain in the premises beyond 21:00 hours.</p>

If you are willing for the above conditions to be attached to your licence I would ask that you sign below and return it to the address overleaf or via e-mail.

If you are unwilling to accept the attached conditions, it is likely that the matter will need to be resolved by the Council's Licensing Committee, by way of a hearing.

Yours faithfully,

**Andrew Thorpe**  
**Licensing unit**

Signature: 

Print Name: NEAL BULLOCK

Position: DIRECTOR

Date: 8/12/21